



**KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216**

BOARD OF SCHOOL DIRECTORS

**BUSINESS/LEGISLATIVE SESSION
TUESDAY, NOVEMBER 21, 2023
7:00 PM**

KEYSTONE OAKS SCHOOL DISTRICT SCHOOL DIRECTORS' CALENDAR OF EVENTS

Tuesday, November 21, 2023 – Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

Tuesday, December 5, 2023 – Reorganization

7:00 PM Meeting

- Call to Order – Solicitor
- Pledge of Allegiance
- Election of Officers
- Reorganization Business
- Adjournment

Tuesday, December 5, 2023 – Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

NOVEMBER 21, 2023

Mrs. Theresa Lydon

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of October 10, 2023 and the Business/Legislative Minutes of October 17, 2023.

II. STUDENT AGREEMENT

It is recommended that the Board approve the Agreement between Student 103097 and the Keystone Oaks School District.

III. STUDENT AGREEMENT

It is recommended that the Board approve the Agreement between Student 106520 and the Keystone Oaks School District.

IV. STUDENT DISCIPLINARY HEARING

It is recommended that the Board approve the Resolution Adopting Student #103608 Adjudication.

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report

Mrs. Annie Shaw

II. SHASDA Report

Mr. Santo Raso

III. PSBA/Legislative Report

Mrs. Theresa Lydon

IV. News from the Boroughs

V. EXECUTIVE SESSION

SUPERINTENDENT'S REPORT

NOVEMBER 21, 2023

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. FIRST READING POLICY 137: HOME EDUCATION

It is recommended the Board approve the FIRST READING of Policy 137: *Home Education*.

II. FIRST READING POLICY 137.1: EXTRACURRICULAR PARTICIPATION BY HOME EDUCATION STUDENTS

It is recommended the Board approve the FIRST READING of Policy 137.1: *Extracurricular Participation by Home Education Students*.

III. FIRST READING POLICY 137.2: PARTICIPATION IN CO-CURRICULAR AND ACADEMIC COURSES BY HOME EDUCATION STUDENTS

It is recommended the Board approve the FIRST READING of Policy 137.2: *Participation in Co-Curricular and Academic Courses by Home Education Students*.

IV. FIRST READING POLICY 137.3: PARTICIPATION IN CAREER AND TECHNICAL EDUCATION PROGRAMS BY HOME EDUCATION STUDENTS

It is recommended the Board approve the FIRST READING of Policy 137.3: *Participation in Career and Technical Education Programs by Home Education Students*.

V. FIRST READING POLICY 216.1: SUPPLEMENTAL DISCIPLINE RECORDS

It is recommended the Board approve the FIRST READING of Policy 216.1: *Supplemental Discipline Records*.

VI. FIRST READING POLICY 233: SUSPENSION AND EXPULSION

It is recommended that the Board approve the FIRST READING of Policy 233: *Suspension and Expulsion*.

VII. FIRST READING POLICY 252: DATING VIOLENCE

It is recommended that the Board approve the FIRST READING of Policy 252: *Dating Violence*.

VIII. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following Professional Development request:

Emily Brill	Solutions that are Working in PA 2023 Summit Capital Area IU Enola, PA November 13, 2023	\$320.00
Mark Elphinstone	PA State Athletics Directors Association (PSADA) Hershey, PA March 18 – 22, 2024	\$2,200.00

PUPIL PERSONNEL REPORT
NOVEMBER 21, 2023

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. STERICYCLE, INC. AGREEMENT

It is recommended that the Board approve the Standard Agreement between Stericycle and the Keystone Oaks School District to secure the collection, transportation, treatment and disposal of all regulated medical waste at a monthly service fee of \$25.00 beginning November 2023.

For Information Only

Two (2) containers are included in the monthly service fee. Additional charges may occur for more containers.

II. TRANSPERFECT REMOTE TELEPHONE INTERPRETING MEMORANDUM OF UNDERSTANDING

It is recommended that the Board approve the Memorandum of Understanding between the Allegheny Intermediate Unit and Keystone Oaks School District for Translation Services with TransPerfect Remote Interpreting to provide telephone voice interpretations for non-English speaking parents and families, effective February 2024 through February 2025.

For Information Only

There is an annual fee of \$120.00 plus \$0.95 per minute for translation services based on student/parent need. This is the same per minute cost from the previous MOU.

PERSONNEL REPORT

NOVEMBER 21, 2023

Mrs. Theresa Lydon, Chairperson

BOARD ACTION REQUESTED

I. APPOINTMENTS

1. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of:

Brittany Linsenbigler

Teacher – Special Education – High School

Effective – TBD

Salary - \$58,000.00 (M, Step 8) (pro-rated)

2. Secretary

In compliance with *The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025*, it is recommended that the Board approve the employment of:

Quinn Lema

Accounts Payable/Athletics Secretary

Effective – November 13, 2023

Salary - \$36,810.00 (pro-rated)

3. Paraprofessional – Nurses' Assistant

In compliance with *The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025*, it is recommended that the Board approve the employment of the following individual:

Mandy Burkett

Paraprofessional – Nurses' Assistant (Districtwide)

Effective – November 9, 2023

Salary - \$20.45/hour

4. Long Term Substitutes

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of the following long term substitutes:

Julie Brooks

Teacher – Special Education – Myrtle Avenue Elementary School

Effective – November 9, 2023

Salary - \$47,000.00 (B, Step 1) (pro-rated)

Amanda Rutkauskas

Teacher – Special Education – Middle School

Effective – December 4, 2023

Salary - \$48,000 (M, Step 1) (pro-rated)

5. After-School Tutoring Program

It is recommended that the Board approve the following individuals to participate in the After-School Tutoring Program for the 2023/2024 school year:

<u>Employee</u>	<u>School</u>
Katie Boris	Dormont Elementary
Kelly Seltzer	Dormont Elementary

For Information Only

After-School Tutors are paid through the Ready to Learn Block Grant.

6. Approval of Activity Sponsor

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individual for the 2023/2024 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Dance	Head Coach	Dani Sakulsky	\$2,000.00

7. Change in Stipend Amounts

It is recommended that the Board approve the following change in stipend amount for the below stipends:

<u>Activity</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Tennis (Girls)	Assistant	Hope Harris	\$1,650.00
	Assistant	Kieran Gorman	\$850.00

II. POST SEASON COACHING STIPENDS

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve payment of \$100.00 per week to the following individuals for coaching in the post season:

<u>Activity</u>	<u>Coach</u>	<u>Stipend</u>
Cross Country	Lauryn Greggs	\$100.00
	Melissa Bowers	\$100.00
Football	Steve McCormick	\$100.00
	Jim Feeney	\$100.00
	Russ Klein	\$100.00
	Casey Phillips	\$100.00
	Mike Orosz	\$100.00
	Donnie Burns	\$100.00
Golf	Dennis Sarchet	\$400.00
	Craig Wetzel	\$300.00
Soccer (Boys)	John McCarthy	\$100.00
	Pat Simmons	\$100.00
	John Paul Nicola	\$100.00
Soccer (Girls)	Roman Nardozi	\$100.00
	Bryan Taylor	\$100.00
	Haley Frederick	\$100.00
Tennis (Girls)	Leslie Leopold	\$200.00
	Kieran Gorman	\$200.00
	Hope Harris	\$200.00
Volleyball (Girls)	Michael O'Leary	\$100.00
	Megan Jolly	\$100.00
	Nicole Detorakis	\$100.00

III. SUPERVISOR AND LIFEGUARD – CHANGE IN HOURLY WAGE

It is recommended that the Board approve the following change in hourly wage:

Supervisors	\$16.00/per hour
Lifeguards	\$14.00/per hour

IV. FAMILY AND MEDICAL LEAVE

It is recommended that the Board approve the following individual for Family and Medical Leave:

Employee #1954 – October 26, 2023 – November 10, 2023

Employee #2422 – November 13, 2023 – February 1, 2024

V. INTERMITTENT FAMILY AND MEDICAL LEAVE

It is recommended that the Board approve the following individual for an intermittent Family and Medical Leave:

Employee #5259 – Beginning October 3, 2023

VI. UNPAID PERSONAL LEAVE

It is recommended that the Board approve the following individual for an Unpaid Personal Leave:

Employee #4872 – November 15, 2023 – January 12, 2024

FINANCE REPORT

NOVEMBER 21, 2023

Mr. Nafis Hill, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH OCTOBER 31, 2023

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of October 31, 2023 (Check No. 70628-70877)	\$1,340,725.24
B. Food Service Fund as of October 31, 2023 (Check No. 9771-9778)	\$54,515.70
C. Athletics as of October 31, 2023 (None)	\$0.00
D. Capital Reserve as of October 31, 2023 (None)	\$0.00
TOTAL	\$1,395,240.94

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2023 – 2024 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2023-2024 BUDGET TOTAL	2023-2024 4 MONTH OCTOBER/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 32,672,317	\$ 25,943,670	\$ (6,728,647)
7000	State Revenue Sources	\$ 13,333,933	\$ 4,735,442	\$ (8,598,491)
8000	Federal Revenue Sources	\$ 805,962	\$ 690,726	\$ (115,236)
Total Revenue		\$ 46,812,212	\$ 31,369,838	\$ (15,442,374)
				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 20,607,107	\$ 3,781,294	\$ 16,825,813
200	Benefits	\$ 13,416,990	\$ 2,275,114	\$ 11,141,876
300	Professional/Technical Services	\$ 1,929,206	\$ 543,634	\$ 1,385,572
400	Property Services	\$ 1,493,800	\$ 377,723	\$ 1,116,077
500	Other Services	\$ 5,446,273	\$ 1,267,392	\$ 4,178,881
600	Supplies/Books	\$ 1,715,234	\$ 976,400	\$ 738,834
700	Equipment/Property	\$ 1,015,150	\$ 1,159,107	\$ (143,957)
800	Other Objects	\$ 87,100	\$ 102,715	\$ (15,615)
900	Other Financial Uses	\$ 1,101,352	\$ 3,116,613	\$ (2,015,261)
Total Expenditures		\$ 46,812,212	\$ 13,599,990	\$ 33,212,222
Revenues exceeding Expenditures		\$ -	\$ 17,769,848	\$ 17,769,848
Other Financing Sources/(Uses)				
Interfund Transfers In (Out)		\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF OCTOBER 31, 2023

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 10/01/2023	\$ 216,037.97	\$ 14,929.55
Deposits	\$ 5,990.46	\$ 10,866.18
Subtotal	\$ 222,028.43	\$ 25,795.73
Expenditures	\$ -	\$ 425.00
Cash Balance -10/31/2023	\$ 222,028.43	\$ 25,370.73

III. BANK BALANCES**BANK BALANCES PER STATEMENT AS OF OCTOBER 31, 2023**

	BALANCE
GENERAL FUND	
FNB BANK	\$ 2,385,472
PAYROLL (pass-thru account)	\$ 6,316
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 25,371
PLGIT	\$ 13,084,883
FNB MONEY MARKET	\$ 9,695,647
PSDLAF	\$ 171,271
INVEST PROGRAM	\$ 191,387
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,079,400
COMPENSATED ABSENCES	\$ 450,660
	\$ 28,090,407
CAFETERIA FUND	
FNB BANK	\$ 857,255
PLGIT	\$ 1,082,918
	\$ 1,940,173
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 43,239
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 847
	\$ 44,086
GRAND TOTAL	\$ 30,074,666

**BUILDINGS, GROUNDS &
TRANSPORTATION REPORT
NOVEMBER 21, 2023**

Mr. Santo Raso, Chairperson

BOARD ACTION REQUESTED

I. LOADING DOCK SCISSOR LIFT

It is recommended that the Board approve Quote QT-244768 with Arbon Equipment Corporation for the replacement of the loading dock scissor lift on the Keystone Oaks High School/Middle School Campus at a cost not to exceed \$22,310.00.

II. TAILGATE – BOX TRUCK

It is recommended that the Board approve Quote 49400 with Push-N-Pull for the installation of a tailgate on the new box truck at a cost not to exceed \$12,987.79.

Policy Guide

Policy No. 137Section PUPILSTitle HOME EDUCATIONAdopted AUGUST 21, 1989Last Revised JANUARY 17, 2023

POLICY NO. 137 HOME EDUCATION		
Section 1	<p><u>Authority</u></p> <p>Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations.</p>	SC 1327, 1327.1 22 PA Code 11.31a
Section 2	<p><u>Definitions</u></p> <p>Appropriate Education – a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.</p> <p>Hearing examiner – shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.</p> <p>Home education program – a program conducted in compliance with the law by the person in parental relation. A home education program shall not be considered a nonpublic school under the provisions of law.</p> <p>Supervisor – the person in parental relation who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.</p>	SC 1327.1

	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p>	
Section 3	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop and distribute administrative regulations for registering and monitoring home education programs and maintaining appropriate records in accordance with law.</p>	SC 1327.1
Section 4	<p><u>Guidelines</u></p> <p><u>Notarized Affidavit</u></p> <p>Prior to the commencement of the home education program, and annually thereafter on or before August 1, the person in parental relation must file a notarized affidavit with the Superintendent, which contains certification that the supervisor of the home education program and all adults living in the home and persons having legal custody of a child or children in the home education program have not been convicted of criminal offenses enumerated in School Code, in accordance with law. The affidavit shall include allsetting forth the information required by law.</p> <p><u>Unsworn Declaration</u></p> <p>In the event that the person in parental relations does not file a notarized affidavit, an unsworn declaration may be signed by the person in parental relations; however, unsworn declarations do not need to be notarized but instead, are governed under perjury statutes.</p> <p><u>Instructional Program</u></p> <p>The instructional program for home education students shall include such courses as required by law.</p> <p><u>Loan of Instructional Materials</u></p> <p>At the request of the supervisor, the District shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials appropriate corresponding to the student's age and grade level.</p>	<p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1 Pol. 137.2, 137.3</p> <p>SC 1327.1</p>

	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p> <p><u>Student Portfolio and Evaluations</u></p> <p>For each student participating in the home education program, the supervisor shall:</p> <ol style="list-style-type: none"> 1. Maintain a portfolio of records and materials, in accordance with applicable law. 2. Provide an annual written evaluation of the student's education progress, in accordance with the provisions of applicable law. <p><u>Graduation Requirements</u></p> <p>Graduation requirements for the home education program shall be consistent with the current class graduation requirements for any Keystone Oaks student. Graduation requirements are set forth in policy 217 Graduation Requirements.</p> <p><u>Diplomas</u></p> <p>Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.</p> <p><u>Students With Disabilities</u></p> <p>A home education program meets the compulsory attendance requirements for students with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.</p> <p>The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.</p> <p>When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in publicdistriet schools or in a private</p>	<p>SC 1327.1</p> <p>SC 1327.1 Pol. 217</p> <p>SC 1327.1</p> <p>SC 1327</p> <p>SC 1327</p> <p>SC 1327</p>
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	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p> <p>school licensed to provide such programs and services.</p> <p><u>Appropriate Education/Compliance Determination</u></p> <p>A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that they have ten (10) days to submit the certification.</p> <p>If the Superintendent has a reasonable belief at any time that appropriate education may not be occurring in the home education program, the Superintendentthey may submit a letter to the supervisor requiring an evaluation to be conducted and that an evaluator's certification stating that an appropriate education is occurring shall be submitted to the District by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's reasonable belief.</p> <p>As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter.</p> <p><u>Hearings</u></p> <p>If the supervisor fails to submit a certification as required, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.</p> <p>If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a publicdistrict school, a nonpublic school or a licensed private academic school.</p> <p>If a home education program has been determined to be out of compliance, the supervisor or spouse of the supervisor of the home education program is prohibited by law from supervising a home education program for that child or children for a period of twelve (12) months from the date of such determination.</p>	<p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p>
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	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p> <p><u>Appeal</u></p> <p>The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.</p> <p><u>Transfers</u></p> <p>If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to the relocation.</p> <p>The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.</p> <p>The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.</p> <p>If the home education program is out of compliance, the Superintendent shall inform the home education supervisor and the Superintendent of the new district of residence of this status and the reason for the denial of the letter of transfer.</p> <p>If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for the denial of the letter of transfer.</p> <p>If the Superintendent, is informed of pending proceedings related to a home education program relocating from a previous district to this district, the Superintendent they shall continue the home education program until the appeal process in the previous district is finalized.</p> <p><u>Cooperation With Home Educators</u></p> <p>In the District's view, friendly compliance with the home education law is in the best interest of the student. Therefore,</p>	<p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p> <p>SC 1327.1</p>
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	<p style="text-align: center;">POLICY NO. 137 HOME EDUCATION</p> <p>Keystone Oaks School District will allow, upon request of the home education supervisor, students to take:</p> <ul style="list-style-type: none">a. Nationally normed tests,b. health screening tests,c. any course offered by the Districtd. extracurricular activity participation. <p>Previously Revised: January 17, 2023; June 30, 2020; February 8, 2006; February 16, 1998</p> <p>References:</p> <p>PA School Code – 24 P.S. Sec. 1327, 1327.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 11.31a3</p> <p>Board Policy – Pol. 137.1, 137.2, 137.3, 217</p>	<p>Pol. 137.2, 137.3</p> <p>Pol. 137.1</p>
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Policy Guide

KEYSTONE OAKS SCHOOL DISTRICT



Policy No. 137.1

Section PROGRAMS

Title EXTRACURRICULAR
PARTICIPATION BY
HOME EDUCATION
STUDENTS

Adopted JUNE 30, 2020

Last Revised _____

	<p align="center">POLICY NO. 137.1 EXTRACURRICULAR PARTICIPATION BY HOME EDUCATION STUDENTS</p>	
<p>Section 1</p>	<p><u>Authority</u></p> <p>The Board shall approves participation in the District's extracurricular activities and interscholastic athletic programs by a student enrolled in a Home Education Program who meets all the requirements stated in law and Board policy. if all of the following conditions are met:</p> <ol style="list-style-type: none"> 1. The student is a resident of the school district. 2. There is no violation of interscholastic athletic rules. 3. The student fulfills all eligibility criteria required for participation in an activity by district students, in accordance with Board Policy 122 Extracurricular Activities and Policy 123 Interscholastic Athletics. <p>The Board shall not provide individual transportation for students enrolled in a Home Education Program who participate in the District's extracurricular activities or interscholastic athletic programs. When the District provides transportation to and from an away competition, game, event or exhibition and requires district students to use district transportation, hHome eEducation Program students shall be required to use the transportation provided by the District.</p> <p>The Board may require the Home Education Program to pay the cost of the expenses for its students' participation in the</p>	<p>SC 511, 1327.11719A, 1749A Pol. 122, 123, 1379</p> <p>Pol. 122, 123</p>

<p>Section 2</p>	<p style="text-align: center;">POLICY NO. 137.1 EXTRACURRICULAR PARTICIPATION BY HOME EDUCATION STUDENTS</p> <p>District’s extracurricular activities or interscholastic athletic programs.</p> <p><u>Guidelines</u></p> <p>Home Education Program Students attending home education programs shall be given an equal opportunity to compete for positions and participate in extracurricular activities and interscholastic athletic programs, including, as applicable, Junior Reserve Officers’ Training Corps (JROTC) units.</p> <p>A hHome eEducation Program student may only participate in extracurricular activities and interscholastic athletic programs only at the school building the student would normally be assigned to if the studenthe/she was enrolled in the school District.</p> <p>Prior to trying-out or joining an activity, a home education student shall submit required documents and written verification of eligibility to the building principal or designee. Verification may include, but not be limited to, attendance records, weekly grades or academic achievement or other documents demonstrating completion of eligibility criteria.</p> <p>To be considered in attendance in accordance with Board policy, the home education student must participate in a full, normally scheduled academic program, in accordance with the planned home education program and submitted documentation.</p> <p>If a class for credit held during the school day by the District is required for participation in activities that take place outside of the class, Home Education Program student shall not be eligible to participate in such activities.</p> <p>The following conditions guidelines shall govern participation in the District’s extracurricular activities and interscholastic athletic programs by eligible hHome eEducation Program school students, who shall:</p> <ol style="list-style-type: none"> 1. Be a resident of the District. 	<p>10 U.S.C. 2031 Pol. 103, 103.1</p> <p>SC 1327.1</p> <p>Pol. 137, 204</p>
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	<p style="text-align: center;">POLICY NO. 137.1 EXTRACURRICULAR PARTICIPATION BY HOME EDUCATION STUDENTS</p> <p>1.2. Meet the required same eligibility criteria required of district students, in accordance with applicable Board policies and administrative regulations.</p> <p>2.3. Maintain appropriate insurance coverage, consistent with the coverage requirements for district students.</p> <p>3.4. Comply with Board policies and school rules and administrative regulations regarding extracurricular activities, interscholastic athletics, and student conduct discipline.</p> <p>4.5. Comply with policies, rules and regulations, or of their equivalent, of the activity's governing organization.</p> <p>5.6. Meet attendance and reporting requirements established for all participants of the activity or program.</p> <p>7. Meet the requirements for physical examinations, and physical fitness and any height and/or weight restrictions.</p> <p>6.</p> <p>7.8. Comply with all requirements and directives of the District staff, coaches, activity advisors and administrators involved with the extracurricular activity or interscholastic athletic program.</p>	<p>Pol. 122, 123</p> <p>Pol. 123</p> <p>Pol. 122, 123, 204, 218, 218.1, 227, 235, 823</p> <p>SC 511, 1327.1</p> <p>Pol. 204</p> <p>SC 1327.1 Pol. 123</p>
Section 3	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall post information regarding the availability of the District's extracurricular activities and interscholastic athletics programs, as well as a copy of this Board policy, on the District's publicly available website and provide participation information upon request by students enrolled in home education programs or their person in parental relation.</p> <p>The building principal or designee shall distribute eligibility criteria regarding student participation in extracurricular activities and interscholastic athletics, and information on the dates and times of physical examinations or medical tests provided to students by the District. Such information shall be</p>	<p>SC 1327.1</p> <p>SC 1327.1</p>

**POLICY NO. 137.1
EXTRACURRICULAR PARTICIPATION BY HOME
EDUCATION STUDENTS**

distributed through student handbooks, other publications and on the District's publicly available website.

The building principal or designee shall receive and review ~~written~~ verification from the person in parental relation or home education supervisor ~~Home Education Program~~ that a student has met and continues to meet the established eligibility criteria for an extracurricular activity or interscholastic athletic program.

~~The District shall distribute information regarding eligibility criteria and student participation in extracurricular activities and interscholastic athletics to all affected by them.~~

~~The District shall develop a procedure to ensure that Home Education Program students have access to information regarding the District's extracurricular activities and interscholastic athletic programs.~~

References:

School Code – 24 P.S. Sec. 511, 1327.1 ~~1719A, 1749A~~

Junior Reserve Officers' Training Corps – 10 U.S.C. Sec. 2031

Board Policy – Pol. 103, 103.1, 122, 123, 137, ~~139~~, 204, 218, 227, 235, 823

KEYSTONE OAKS SCHOOL DISTRICT

Policy

Guide



Policy No. 137.2

Section PROGRAMS

Title PARTICIPATION IN
CO-CURRICULAR AND
ACADEMIC COURSES BY
HOME EDUCATION
STUDENTS

Adopted _____

Last Revised _____

POLICY NO. 137.2 PARTICIPATION IN COCURRICULAR ACTIVITIES AND ACADEMIC COURSES BY HOME EDUCATION STUDENTS		
Section 1	<p><u>Authority</u></p> <p>The Board approves participation in the District's cocurricular activities and academic courses by a student enrolled in a home education program who meets all the requirements stated in law and Board policy.</p>	SC 1327.1 Pol. 122, 137, 137.1, 137.3
Section 2	<p><u>Definition</u></p> <p>Co-curricular activities - district activities that merge extracurricular activities with a required academic course, including but not limited to, band, orchestra and other activities that include a for-credit component that takes place during the school day.</p>	SC 1327.1 Pol. 122, 137.1
Section 3	<p><u>Guidelines</u></p> <p>Students attending home education programs shall be given an equal opportunity to compete for positions and participate in district co-curricular activities and academic courses in accordance with Board policy on the same basis as other students enrolled full-time in the District.</p> <p>A home education student may participate in cocurricular activities and academic courses only at the school building the</p>	SC 1327.1 Pol. 103, 103.1

	<p style="text-align: center;">POLICY NO. 137.2 PARTICIPATION IN COCURRICULAR ACTIVITIES AND ACADEMIC COURSES BY HOME EDUCATION STUDENTS</p> <p>student would be assigned to if the student was enrolled in the District.</p> <p>Prior to trying-out or auditioning for a co-curricular activity or enrolling in an academic course, a home education student shall submit required documents and written verification of eligibility or completion of prerequisites to the building principal or designee. Verification may include, but not be limited to, attendance records, portfolio records documenting completion of curriculum or other documents demonstrating completion of eligibility criteria.</p> <p>The following conditions shall govern participation in the District's co-curricular activities and academic courses by home education students, who shall:</p> <ol style="list-style-type: none"> 1. Be a resident of the District. 2. Meet the required eligibility criteria or their equivalent for the co-curricular activity or the prerequisites for the academic course. 3. Comply with Board policies and school rules and administrative regulations regarding student conduct in school and at school-sponsored activities. 4. Comply with policies, rules and regulations, or their equivalent, of the co-curricular activity's governing organization, where applicable. 5. Meet attendance and reporting requirements established for all participants of the co-curricular activity or academic course, including any sign-in and sign-out procedures for school building attendance purposes. Home education students must participate in the full class period for an academic course, unless an exception has been granted in accordance with Board policy and school rules. 6. Comply with all Board policies, school rules and requirements and directives of district staff, activity 	<p>SC 1327.1</p> <p>SC 1327.1 Pol. 105, 122</p> <p>SC 1327.1 Pol. 122, 218, 227, 235, 823</p> <p>Pol. 204</p> <p>SC 1327.1</p>
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<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 137.2 PARTICIPATION IN COCURRICULAR ACTIVITIES AND ACADEMIC COURSES BY HOME EDUCATION STUDENTS</p> <p>advisors and administrators involved with the co-curricular activity or academic course.</p> <p><u>Academic Courses</u></p> <p>Students attending home education programs are eligible to enroll in district academic courses in accordance with law and Board policy, and may participate in academic courses equaling up to one-quarter (¼) of the school day for full-time district students.</p> <p>The District shall provide the student’s home education program supervisor with a grade for each cocurricular activity and academic course completed by a student enrolled in a home education program, in accordance with Board policy and administrative regulations. The home education program supervisor shall be responsible for maintaining the material in the student’s portfolio of records.</p> <p><u>Transportation</u></p> <p>Persons in Parental relation of home education students shall be responsible for transportation of students participating in district co-curricular activities and academic courses, except that a home education student may utilize district transportation to or from school during the times a bus is otherwise already operating, and space is available.</p> <p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall post information regarding the District’s co-curricular activities and academic courses, as well as a copy of this Board policy, on the District’s publicly available website and provide participation information upon request by students enrolled in home education programs or their persons in parental relation.</p> <p>The building principal or designee shall request and review verification from the person in parental relation or home education program supervisor that a student has met and</p>	<p>SC 1327.1</p> <p>SC 1327.1 Pol. 137, 212</p> <p>SC 1327.1</p>
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	<p style="text-align: center;">POLICY NO. 137.2 PARTICIPATION IN COCURRICULAR ACTIVITIES AND ACADEMIC COURSES BY HOME EDUCATION STUDENTS</p> <p>continues to meet the established eligibility criteria for a co-curricular activity or academic course.</p> <p>The Superintendent or designee shall establish administrative regulations for prioritization of enrollment in district co-curricular activities and academic courses based on the established number of allowable participants in designated activities and courses.</p> <p>Prioritization may be based on academic achievement, demonstration of skills or competencies, record of conduct, and other designated criteria. Students attending home education programs shall have an equal opportunity to compete for enrollment in district activities and courses, in accordance with established administrative regulations.</p> <p>References:</p> <p>PA School Code – 24 P.S. Sec. 1327.1</p> <p>Board Policy – Pol. 103, 103.1, 105, 122, 137, 137.1, 137.3, 204, 212, 218, 227, 235, 823</p>	<p>SC 1327.1</p> <p>SC 1327.1 Pol. 103, 103.1</p>
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KEYSTONE OAKS SCHOOL DISTRICT

Policy

Guide



Policy No. 137.3

Section PROGRAMS

Title PARTICIPATION IN
CAREER AND TECHNICAL
EDUCATION PROGRAMS BY
HOME EDUCATION
STUDENTS

Adopted _____

Last Revised _____

POLICY NO. 137.3 PARTICIPATION IN CAREER AND TECHNICAL EDUCATION PROGRAMS BY HOME EDUCATION STUDENTS		
Section 1	<p><u>Authority</u></p> <p>The Board approves participation in a career and technical education program by a student enrolled in a home education program who meets all the requirements stated in law and Board policy.</p> <p>Students attending home education programs shall be eligible to participate in a career and technical education program at Parkway West Career and Technology Center, in accordance with the Articles of Agreement and center admission policy and procedures, on the same basis as other district students.</p>	SC 1327.1, 1801 22 PA Code 4.31 Pol. 115, 137, 137.2
Section 2	<p><u>Guidelines</u></p> <p>Students attending home education programs shall be given an equal opportunity to apply for placement in available programs at Parkway West Career and Technology Center.</p> <p>Prior to enrolling in a career and technical education program, a home education student shall submit required documents and written verification of eligibility or completion of prerequisites to the building principal or designee. Verification may include, but not be limited to, attendance records, portfolio records</p>	SC 1327.1 22 PA Code 4.31 Pol. 103, 103.1, 137.2 SC 1327.1

	<p style="text-align: center;">POLICY NO. 137.3 PARTICIPATION IN CAREER AND TECHNICAL EDUCATION PROGRAMS BY HOME EDUCATION STUDENTS</p> <p>documenting completion of curriculum or other documents demonstrating completion of eligibility criteria.</p> <p>The following conditions shall govern participation in career and technical education programs by home education students, who shall:</p> <ol style="list-style-type: none"> 1. Be a resident of the District. 2. Meet the required eligibility criteria or their equivalent or the prerequisites for the career and technical education program. 3. Comply with applicable policies and school rules and administrative regulations of Parkway West Career and Technology Center regarding student conduct in school and at school-sponsored activities. 4. Meet attendance and reporting requirements established for all participants of the career and technical education program, including any sign-in and sign-out procedures for building attendance purposes. Home education students must participate in the required courses for the program on the same basis as students enrolled in the district, unless an exception has been granted in accordance with applicable Board policy and school or program rules. <p>Parkway West Career and Technology Center shall provide the student's home education program supervisor with a grade for each career and technical education program course completed by a student enrolled in a home education program, in accordance with Board policy and administrative regulations. The home education program supervisor shall be responsible for maintaining the material in the student's portfolio of records.</p> <p><u>Transportation</u></p> <p>Students attending home education programs who participate in career and technical education programs may use district transportation to or from the career and technical education program during the times when district transportation is already</p>	<p>SC 1327.1 Pol. 105, 115, 137.2</p> <p>SC 1327.1 Pol. 218, 227, 235, 823</p> <p>Pol. 204</p> <p>SC 1327.1 Pol. 137, 212</p> <p>SC 1327.1</p>
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<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 137.3 PARTICIPATION IN CAREER AND TECHNICAL EDUCATION PROGRAMS BY HOME EDUCATION STUDENTS</p> <p>operating, and space is available in addition to full-time district students.</p> <p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall post information regarding the District’s options for career and technical education programs, as well as a copy of this Board policy, on the District’s publicly available website and provide information upon request by students enrolled in home education programs or their person in parental relation.</p> <p>The building principal or designee shall request and review verification from the person in parental relation or home education program supervisor that a student has met and continues to meet the established eligibility criteria for participation in career and technical education programs.</p> <p>The Superintendent or designee shall establish administrative regulations for prioritization of enrollment in career and technical education programs, in accordance with the Articles of Agreement and the established number of allowable participants for designated programs at Parkway West Career and Technology Center.</p> <p>Prioritization may be based on academic achievement, demonstration of skills or competencies, record of conduct, and other designated criteria. Students attending home education programs shall have an equal opportunity to compete for program enrollment, in accordance with established administrative regulations.</p> <p>References:</p> <p>PA School Code – 24 P.S. Sec. 1327.1, 1801</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.31</p> <p>Board Policy – Pol. 103, 103.1, 105, 115, 137, 137.2, 204, 212, 218, 227, 235, 823</p>	<p>SC 1327.1</p> <p>SC 1327.1 Pol. 103, 103.1, 115</p>
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KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 216.1

Section PUPILS

Title SUPPLEMENTAL DISCIPLINE
RECORDS

Adopted MAY 23, 2017

Last Revised _____

POLICY NO. 216.1 SUPPLEMENTAL DISCIPLINE RECORDS		
Section 1	<p><u>Authority</u></p> <p>The school district shall maintain required records concerning students adjudicated delinquentstudents and transfer students disciplined for offenses involving weapons, alcohol, drugs and violence on, or within 1,500 feet of, school property in accordance with applicable law.</p>	SC 1304-A, 1305-A, 1307-A 42 Pa. C.S.A. Sec. 6341 237 PA Code Rule 163
Section 2	<p><u>Guidelines</u></p> <p>Records/Information Regarding Students Who Have Been Adjudicated DelinquentStudents</p> <p>The building principal or designee shall receive from the court, through the juvenile probation office, information concerning the adjudication of an enrolled student. The information may include, but not be limited to, the name and address of the student, a description of the delinquent acts committed by the student and the disposition of the case. If the student is adjudicated delinquent of a felony offense, the building principal or designee may receive additional information, including but not limited to juvenile probation or treatment reports pertaining to the adjudication, prior delinquent history and the supervision plan. Other information may be provided as deemed necessary by the juvenile probation office unless restricted by a court order or other applicable law or regulation.</p>	42 Pa. C.S.A. Sec. 6341 237 PA Code Rule 163

	<p style="text-align: center;">POLICY NO. 216.1 SUPPLEMENTAL DISCIPLINE RECORDS</p> <p>Applicable law requires a court, through the juvenile probations department, to provide the building principal with information concerning the adjudication of an enrolled student. Such reports are required to include a description of delinquent acts committed by the student, disposition of the case, probation or treatment reports, prior delinquent history, the supervision plan, and any other information deemed necessary.</p> <p>Upon receipt, the building principal or designee shall send a written acknowledgement to the juvenile probation office of the receipt of the information, including acknowledgement of the requirements and restrictions of the district regarding such information.</p> <p>The building principal or designee shall share this information with the student's teacher and the principal of another school to which the student may transfer. The information shall be used for the limited purposes of protecting school personnel and students, and arranging for appropriate counseling and education for the student.</p> <p>The building principal or his/her designee must share this information with the student's teacher and the principal of another school to which the student may transfer.</p> <p>The information may be used for school disciplinary decisions only if: the student was under the supervision of the Board at the time of the incident; the act(s) took place within 1,500 feet of school property; and the school has complied with all other statutory, regulatory and constitutional provisions relative to the imposition of school discipline.</p> <p>The information received from the juvenile probation office concerning an adjudicated student shall be maintained separately from the student's official school record.</p> <p>Required reports concerning an adjudicated student shall be maintained separately from the student's official school record.</p> <p><u>Records Regarding Student Enrollment – Sworn Statement or Affirmation Related to Disciplinary Exclusions</u>Transfer Students</p> <p>Upon registration and prior to admission to the school district, the <u>person in parental relation</u>parent/guardian or person having</p>	<p>237 PA Code Rule 163</p> <p>42 Pa. C.S.A. 6341 237 PA Code Rule 163</p> <p>42 Pa. C.S.A. 6341 237 PA Code Rule 163 Pol. 113.1, 218, 218.3, 233</p> <p>42 Pa. C.S.A. 6341 237 PA Code Rule 163</p> <p>SC 1304-A, 1318.1 Pol. 200, 218.3</p>
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	POLICY NO. 216.1 SUPPLEMENTAL DISCIPLINE RECORDS	
	charge of the student shall provide a signed sworn statement or affirmation stating whether the student previously was or presently is suspended or expelled from any public or private school for an offense involving weapons, alcohol or drugs; willful infliction of injury to another person; sexual assault; or any act of violence committed on school property. -The statement shall include the dates of suspension or expulsion and the name of the school from which the student was suspended or expelled for these reasons.	
	The sworn statement or affirmation shall include the signature of the person in parental relation or person having charge of the student and they Parents/Guardians shall be informed that any willful false statements concerning this registration shall be a misdemeanor of the third degree.	SC 1304-A
	This registration statement shall be maintained as part of the student's disciplinary record.	
	<u>Transfer of Disciplinary Records</u>	
	<i>Transfer Into the District –</i>	
	When a student transfers to a district school from another school district, a nonpublic school, or other school within this District, the District shall obtain a certified copy of the student's disciplinary record from the school from which the student is transferring. The sending school shall have ten (10) from receipt of the request to provide the disciplinary record. This record shall be maintained as part of the student's disciplinary record and shall be available for inspection as required by law and Board Policy.	SC 1305-A Pol. 216
	<i>Transfer From the District –</i>	
	When a student transfers from a district school to another school district, a nonpublic school or other school within the District, the District shall transmit a certified copy of the student's disciplinary record within ten (10) days of receiving the request from the school to which the student has transferred. A copy of the notice initially provided by the juvenile probation office to the District shall also be provided to the school to which the student has transferred.	237 PA Code Rule 163

SC 1305-A
Pol. 216

Page 3 of 4

	<p style="text-align: center;">POLICY NO. 216.1 SUPPLEMENTAL DISCIPLINE RECORDS</p> <p>The building principal or designee shall maintain a log of all individuals from other school districts to whom this information is subsequently provided, and shall inform the juvenile probation office upon providing this information to officials from other schools outside the District.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1304-A, 1305-A, 1307-A, 1318.1</p> <p>Adjudication of Juveniles – 42 Pa. C.S.A. Sec. 6341</p> <p>237 PA Code Rule 163 – Release of Information to School</p> <p>Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g</p> <p>Safe and Drug-Free School and Communities Act – 20 U.S.C. Sec. 7165</p> <p>Board Policy – 113.1, 200, 216, 218, 218.3, 233</p>	<p>237 PA Code Rule 163</p>
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KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 233

Section PUPILS

Title SUSPENSION AND EXPULSION

Adopted AUGUST 21, 1989

Last Revised MARCH 19, 2019

POLICY NO. 233 SUSPENSION AND EXPULSION		
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes that exclusion from the educational program of the schools, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and one that cannot be imposed without due process. The Board shall define and publish the types of offenses that would lead to exclusion from school. Exclusions affecting students with disabilities shall be governed by applicable state and federal law and regulations.</p>	<p>22 PA Code 12.6, 12.7, 14.143 20 U.S.C. 1400 et seq 34 CFR Part 300</p>
Section 2	<p><u>Authority</u></p> <p>The Board may, after a proper hearing, suspend or expel a student for such time as it deems necessary, or may permanently expel a student.</p> <p>Exclusions affecting students with disabilities shall be governed by applicable state and federal law and regulations.</p>	<p>22 PA Code 12.6, 12.8 SC 1318</p>
Section 3	<p><u>Guidelines</u></p> <p><u>Exclusion from School – Suspension</u></p> <p>The principal or person in charge of the school may suspend any student for disobedience or misconduct for a period of one (1) to ten (10) consecutive school days and shall immediately notify the person in parental relation parent/guardian and the Superintendent in writing when the student is suspended.</p>	<p>SC 1318 22 PA Code 12.6</p>

	<p style="text-align: center;">POLICY NO. 233 SUSPENSION AND EXPULSION</p> <p>No student may be suspended without notice of the reasons for which the students/he is suspended and an opportunity to be heard on their/his/her own behalf before the school official who holds the authority to reinstate the student. Prior notice is not required where it is clear that the health, safety or welfare of the school population is threatened. Suspensions may not be made to run consecutively beyond the ten-school day period.</p> <p>When a suspension exceeds three (3) school days, the student and person in parental relationparent/guardian shall be given the opportunity for an informal hearing with the designated school official. Such hearing shall take place as soon as possible after the suspension, and the District shall offer to hold it within the first five (5) days of the suspension. Delay of such hearing shall not operate to delay return to school.</p> <p>Informal hearings under this provision shall be conducted by the building principal. The Board requires that each hearing shall be closed to the public, but should the student and/or his/her parents/guardians likely to be affected by its outcome agree, the hearing may be held publicly.</p> <p><u>Purpose of Informal Hearing</u></p> <p>The purpose of the informal hearing is to permit the student to explain the circumstances surrounding the event leading to the suspension, to show why the student should not be suspended, and to discuss ways to avoid future offenses.</p> <p><u>Due Process Requirements for Informal Hearing</u></p> <ol style="list-style-type: none"> 1. The student and person in parental relationparent/guardian shall be given written notice, in their native/preferred language, of the reasons for the suspension. 2. The student and person in parental relationparent/guardian shall receive sufficient notice of the time and place of the informal hearing. 3. The student may question any witnesses present at the informal hearing. 	<p>22 PA Code 12.6</p> <p>22 PA Code 12.6, 12.8</p> <p>22 PA Code 12.8</p> <p>22 PA Code 12.8</p>
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	<p style="text-align: center;">POLICY NO. 233 SUSPENSION AND EXPULSION</p> <p>4. The student may speak and produce witnesses who may speak at the informal hearing.</p> <p>5. The School District shall offer to hold the informal hearing within five (5) days of the suspension.</p> <p><u>Exclusion from Class – In-School Suspension</u></p> <p>No student may receive an in-school suspension without notice of the reasons for which the studenthe/she is suspended and an opportunity to be heard prior to the time the suspension becomes effective. The person in parental relationparent/guardian shall be informed of the suspension action taken by the school.</p> <p>Should the in-school suspension exceed ten (10) consecutive school days, the student and person in parental relationparent/guardian shall be offered an informal hearing with the building principal. Such hearing shall take place prior to the eleventh (11) day of in-school suspension. The procedure shall be the same as the procedure for informal hearings in connection with out-of-school suspensions.</p> <p>The District shall provide for the student’s education during the period of in-school suspension.</p> <p>Students are not permitted to participate in any District extra-curricular activities or interscholastic athletics or attend district events while serving an in-school suspension.</p> <p><u>Expulsion</u></p> <p>Expulsion is exclusion from school by the Board for a period exceeding ten (10) consecutive school days. The Board may permanently expel from the District rolls any student whose misconduct or disobedience warrants this sanction. No student shall be expelled without an opportunity for a formal hearing before the Board, a duly authorized committee of the Board, or a qualified hearing examiner appointed by the Board, and upon action taken by the Board after the hearing.</p> <p>However, a voluntary expulsion may be entered into between the District and the student’s person in parental</p>	<p>22 PA Code 12.7</p> <p>22 PA Code 12.7, 12.8</p> <p>22 PA Code 12.7</p> <p>SC 1318 22 PA Code 12.6, 12.8</p>
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**POLICY NO. 233
SUSPENSION AND EXPULSION**

~~relation~~~~parents/guardian~~ whereby the parties agree to not go through a formal Board expulsion hearing and agree to the terms in a voluntary expulsion agreement. The voluntary expulsion agreement would need to be ratified by the Board as presented by the Superintendent.

Expulsion Hearings

A formal hearing shall be required in all expulsion actions except in those circumstances where ~~an expulsion hearing has been offered and the parent/guardian has chosen to resolve the situation through an Expulsion Agreement~~ a voluntary expulsion has been agreed upon between the District, student, and those in parental relation to the student.

The formal hearing shall observe the due process requirements of:

1. Notification of the charges in writing by certified mail to the student's ~~person in parental relation~~~~parent/guardian~~ in their native/preferred language.
2. At least three (3) days' notice of the time and place of the hearing, which shall include a copy of this policy, hearing procedures, and notice of the right to representation by legal counsel. A student may request the rescheduling of the hearing when ~~the students/he~~ demonstrates good cause for an extension.
3. The hearing shall be private unless the student or ~~person in parental relation~~~~parent/guardian~~ requests a public hearing.
4. Representation by counsel at the ~~person in parental relation~~~~parents'/guardian's~~ expense and ~~person in parental relation~~~~parent/guardian~~ may attend the hearing.
5. Disclosure of the names of witnesses against the student and copies of their written statements or affidavits.
6. The right to request that witnesses against the student appear in person and answer questions or be cross-examined.

22 PA Code 12.6,
12.8
SC 1318
2 Pa. C.S.A. 101 et
seq

22 PA Code Sec.
12.8

**POLICY NO. 233
SUSPENSION AND EXPULSION**

7. The right to testify and present witnesses on the student's behalf.
8. A written or audio record shall be kept of the hearing and a copy made available to the student at the student's expense, or at no charge if the student is indigent.
9. The hearing shall be held within fifteen (15) days of the notice of charges, unless a delay is mutually agreed to by both parties or is delayed by:
 - a. The need for laboratory reports from law enforcement agencies.
 - b. Evaluations or other court or administrative proceedings are pending due to a student's invoking ~~their~~^{his/her} rights under the Individuals with Disabilities Education Act (IDEA).
 - c. Delay is necessary due to the condition or best interests of the victim in cases of juvenile or criminal court involving sexual assault or serious bodily injury.
10. Notice of a right to appeal the results of the hearing shall be provided to the student with the expulsion decision.

Adjudication

A written adjudication shall be issued after the Board has acted to expel a student. The adjudication may include additional conditions or sanctions.

2 Pa. C.S.A. 101-~~et~~
~~seq~~

Attendance/School Work During Suspension and Prior to Expulsion

Students serving an out-of-school suspension must make up missed exams and work, and shall be permitted to complete assignments pursuant to established guidelines.

22 PA Code 12.6
[Pol. 204](#)

Students serving an out-of-school suspension are not permitted to participate in any district extra-curricular activities,

**POLICY NO. 233
SUSPENSION AND EXPULSION**

interscholastic athletics or attend district events. Students are not permitted on district property without prior permission of the building principal while serving their suspension.

Students who are facing an expulsion hearing must be placed in their normal classes if the formal hearing is not held within the ten school day suspension.

If it is not possible to hold the formal hearing within the first ten (10) school days, the District may exclude such a student from class for up to five (5) additional – fifteen (15) total school days if, after an informal hearing, it is determined that the student's presence in ~~their~~^{his/her} normal class would constitute a threat to the health, safety or welfare of others.

Any further exclusion prior to a formal hearing may be only by mutual agreement. Such students shall be given alternative education, which may include home study.

Attendance/School Work after Expulsion

Students who are under seventeen (~~18~~⁷) years of age are still subject to compulsory school attendance even though expelled and shall be provided an education.

The ~~person in parental relation~~^{parent/guardian} has the initial responsibility of providing the required education and shall, within thirty (30) days, submit written evidence to the school that the required education is being provided or that they are unable to do so. If the ~~person in parental relation~~^{parent/guardian} is unable to provide for the required education, the District shall, within ten (10) days of receipt of the ~~person in parental relation~~^{parent's/guardian's} notification, make provision for the student's education.

The Board may provide an educational program to the student immediately upon expulsion and may waive the 30-day period, at its discretion.

Transfer students

~~It is the policy of the District to give full faith and credit to the decision of another school entity to suspend or expel a student~~

22 PA Code 12.6
SC 1326
Pol. 204

~~22 PA Code 12.6~~

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	<p style="text-align: center;">POLICY NO. 233 SUSPENSION AND EXPULSION</p> <p>for disciplinary reasons. Therefore, the District will honor and continue to impose all unfinished suspensions and/or expulsions that were imposed on each and every new entrant into the district. Each new entrant, whether by transfer or relocation, will serve the remainder of that discipline prior to physical entrance into any district school. The total number of days assigned by the sending or former school will be used for calculating purposes. Days not belonging to any school district will not be used for calculating purposes.</p> <p><u>Students with Disabilities</u></p> <p>A student with a disability shall be provided educational services as required by state and federal laws and regulations and Board policies. When a student with a disability faces suspension or expulsion, the District shall ensure that it complies with all applicable state and federal laws and regulations and Board policies.</p> <p>Section 4 <u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop administrative regulationsprocedures to implement this policy, which will include:</p> <ol style="list-style-type: none"> 1. Publication of a Code of Student ConductDiscipline Code, in accordance with Board policy on student discipline. 2. Procedures that ensure due process when a student is being deprived of the right to attend school. 3. Regulations regarding student records which require that records of disciplinary suspension be maintained in accordance with Board policy on student records. A summary of these records shall be provided to the Board annually. 4. The name of a student who has been disciplined shall not become part of the agenda or minutes of a public meeting, nor part of any public record of the Board. Such students may be referred to by code letter or number. 	<p>Pol. 113, 113.2</p> <p>Pol. 113.2</p> <p>Pol. 218</p> <p>Pol. 113.4, 216</p>
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**POLICY NO. 233
SUSPENSION AND EXPULSION**

5. Any student who has been expelled may apply for readmission to school upon such conditions as may be imposed by the Board.

References:

PA School Code – 24 P.S. Sec. 1318, [1326](#)

State Board of Education Regulations – 22 PA Code Sec. 12.6, 12.7, 12.8, [14.143](#)

[Education of Individuals with Disabilities – 20 U.S.C. Sec. 1400 et seq](#)

[Assistance to States for the Education of Individuals with Disabilities – 34 CFR Part 300](#)

Local Agency Law – 2 Pa. C.S.A. Sec. 101 et seq

Board Policy – [113](#), 113.2, [113.4](#), [204](#), 216, 218

Revision History: [March 19, 2019](#); November 21, 2013; October 19, 1998

Policy Guide

Policy No. 252Section PUPILSTitle DATING VIOLENCEAdopted OCTOBER 20, 2020

Last Revised _____

POLICY NO. 252 DATING VIOLENCE		
Section 1	<p><u>Purpose</u></p> <p>The purpose of this policy is to maintain a safe, positive learning environment for all students that is free from dating violence. Dating violence is inconsistent with the educational goals of the District and is prohibited at all times.</p>	
Section 2	<p><u>Definitions</u></p> <p>Dating Partner shall mean a person, regardless of gender, involved in an intimate relationship with another person, primarily characterized by the expectation of affectionate involvement, whether casual, serious or long-term.</p> <p>Dating Violence shall mean behavior where one person uses threats of, or actually uses, physical, sexual, verbal or emotional abuse to control the person's dating partner.</p>	<p>SC 1553</p> <p>SC 1553</p>
Section 3	<p><u>Authority</u></p> <p>The Board encourages students who have been subjected to dating violence to promptly report such incidents.</p> <p>The District shall investigate promptly all complaints of dating violence and shall administer appropriate discipline to any student who violates this policy.</p> <p>When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the</p>	<p>Pol. 218</p> <p>SC 1302-E Pol. 236.1</p>

Section 4	<p style="text-align: center;">POLICY NO. 252 DATING VIOLENCE</p> <p>community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.</p>	
	<p><u>Title IX Sexual Harassment and Other Discrimination</u></p> <p>Every report of alleged dating violence that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a dating violence investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged dating violence.</p>	Pol. 103, 103.1
	<p><u>Discipline of Student Convicted or Adjudicated of Sexual Assault</u></p> <p>Upon notification of a conviction or adjudication of a student in this district for sexual assault against another student enrolled in this district, the district shall comply with the disciplinary requirements established by state law and Board policy.</p>	SC 1318.1 Pol. 218.3
	<p><u>Guidelines</u></p> <p><u>Complaint Procedure</u></p> <p>When a student believes that they have been subject to dating violence, the student is encouraged to promptly report the incident, orally or in writing, to any staff member. Students and/or staff members may use form 103-AR-1 for reporting such incidents.</p> <p>The building principal shall conduct a timely, impartial, and comprehensive investigation of the alleged dating violence.</p> <p>The building principal shall prepare a written report summarizing the investigation and recommending disposition of the complaint. The complainant and the accused shall be informed of the outcome of the investigation.</p>	SC 1553

	<p style="text-align: center;">POLICY NO. 252 DATING VIOLENCE</p> <p>If the investigation results in a substantiated finding of dating violence, the building principal shall recommend appropriate disciplinary action, as circumstances warrant, in accordance with the Code of Student Conduct.</p> <p>The District shall document the corrective action taken and, where not prohibited by law, inform the complainant.</p> <p>This policy on dating violence shall be:</p> <ol style="list-style-type: none"> 1. Published in the Code of Student Conduct. 2. Published in the Student Handbook. 3. Made available on the District's website. 4. Provided to person(s) in parental relation. <p><u>Dating Violence Training</u></p> <p>The District may provide dating violence training to guidance counselors, nurses, and mental health staff at the high school as deemed necessary. At the discretion of the Superintendent, person(s) in parental relation and other staff may also receive training on dating violence.</p> <p><u>Dating Violence Education</u></p> <p>The District may incorporate age-appropriate dating violence education into the annual health curriculum framework for students in grades nine through twelve. The District shall consult with at least one (1) local domestic violence program or rape crisis program when developing the educational program.</p> <p>A person in parental relation of a student under the age of eighteen (18) shall be permitted to examine the instructional materials for the dating violence education program.</p> <p>At the request of the person in parental relation, the student may be excused from all or part of the dating violence education program.</p>	<p>SC 1553 Pol. 218</p> <p>SC 1553</p> <p>SC 1553</p> <p>SC 1553 71 P.S. 611.13</p> <p>SC 1553 Pol. 105.1</p> <p>SC 1553 Pol. 105.2</p>
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	<p>POLICY NO. 252 DATING VIOLENCE</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1302-E, 1553</p> <p>Human Services Code – 71 P.S. Sec. 611.13</p> <p>Board Policy – Pol. 103, 103.1, 105.1, 105.2, 218, 218.3, 236.1</p>	
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